

**Policies Governing the Peoria Police Department's Enforcement of the Chronic Nuisance Ordinance, §20-200, et seq.**

1. **Peoria Police Department to Promulgate Written Policies.** The Peoria Police Department will adopt written policies detailing:

- (A) The responsibilities of the Nuisance Abatement Officer;
- (B) The form language and notification requirements for issuing a letter;
- (C) That all nuisance letters and warning letters shall be reviewed and approved by the City Legal Department before going out;
- (D) Services available when calls relate to possible domestic violence or mental illness; and
- (E) Guidance making clear that the Nuisance Abatement Officer shall not counsel property owners to: evict residents; not renew leases as a means of nuisance abatement; terminate existing leases prematurely; suggest a tenant lawfully in the property vacate the property; or seek to terminate any form of federal housing assistance, including Housing Choice "Section 8" vouchers.

2. **Method of Qualification for Nuisance Ordinance Review.** The Peoria Police Department will also adopt policies that adopt the following method of qualification for Nuisance Ordinance Review. The City will investigate properties to determine whether they have violated the Nuisance Ordinance or are in danger of doing so only when properties have potentially met the thresholds for receiving a warning letter pursuant to Peoria Code of Ordinances § 20-203. The City will employ means of identifying properties for investigation that are reasonably calculated to identify all properties meeting the thresholds for (two qualifying occurrences under § 20-201(a) or one qualifying occurrence under § 20-201(b)) receiving a warning letter. To do

so, the Peoria Police Department shall attempt to review all properties with reports indicating at least two potentially-qualifying occurrences under § 20-201(a) or one report of a potentially-qualifying occurrence under § 20-201(b), with properties with the most such reports prioritized. Where a property has not potentially met the threshold for receiving a warning letter, the Peoria Police Department will not investigate the property for violations of the Nuisance Ordinance in response to civilian complaints. Civilian complaints standing alone may not be the basis for sending a warning letter if there has been no more than one occurrence of a § 20-201(a) nuisance activity.

3. **Annual Review.** The City will gather data on the race and gender of the lessee or owner-occupant of all households who have received letters under the Nuisance Ordinance and will conduct an annual review of enforcement patterns to determine how the Nuisance Ordinance is being implemented and who is subject to enforcement. To facilitate this review, the City will collect at least the following information:

- (A) The number of properties that have received correspondence from the City regarding nuisance enforcement;
- (B) The addresses of those properties;
- (C) The nature of that correspondence (i.e. the language used in § 20-203(2)-(3): “warning letter,” “notice,” etc.); and
- (D) The race and gender of the lessee or owner-occupant of the properties, if that race is listed in police reports associated with the Qualifying Incidents, along with the race and gender information available for the Census Block Group the property is located in. If no race is listed in the police reports associated with the Qualifying Incidents, then the report shall note for

which properties no data on race and gender was available.